



CARLISLE COMMUNITY SCHOOL

www.carlislecsd.org

MINUTES
CARLISLE COMMUNITY SCHOOL
Regular Board Meeting, Monday, August 8, 2016, 6:00 p.m.
Carlisle Community School Board Room

President James called to order the August 8 regular meeting at 6:00 p.m.

Directors Present: Susan James, President
Jenny Foster, Vice President
Kyle Chambers
Art Hill
John Judisch

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

Motion by Judisch to approve the agenda as presented. Seconded by Foster. Motion carried unanimously.

Motion by Hill to approve the minutes of the July 14 regular board meeting. Seconded by Chambers. Motion carried unanimously.

Visitors – No visitors
Board Communication - None
IASB Communication - None

Updates/Information

A. Active Shooter Training – Carlisle Police Department

The District has worked with the Carlisle Police Department this summer in completing a safety audit of the buildings, reviewing emergency procedures and moving forward with active shooter training. Officer Larson from the Carlisle Police Department spoke to the board. The police department did provide some recommendations after the safety audit. They will also be presenting the ALICE training to all staff August 19 and then in each of the buildings. Once the staff has been trained, it will be presented to the students. Parents will be notified of the District's involvement in ALICE training. Mr. Amos noted that the District will be implementing the visitor management system by Raptor. All visitors will need to present a state ID to be scanned and a visitor sticker will then be printed for them to wear while in the building. This will add another layer of safety/security.

B. Secondary Grading Policy Updates

Mr. Elkin presented an employability rubric that will be implemented this school year in an effort to provide comprehensive information to parents about their child. The rubric will teach and encourage appropriate behavior for learning and 21st century work skills. The rubric includes academic conduct, collaboration and work ethic. Teachers will report a consistent, inconsistent or needs improvement for each of the three areas. A letter is being sent to parents, the students will be informed at the start of school year and then a reminder communication will be sent to parents before the end of the trimester. Mr. Blackmore led a committee to review grading policies in an effort to formalize a consistent grade weighting system for all classes in the high school. All courses will use a minimum of 80% summative (unit tests) and 20% formative (quizzes/homework) in all classrooms when assessing student learning. Infinite Campus grade books will identify summative and formative grade assignments. Academic grades will be updated in

CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO

Carlisle Community School
Regular Board Meeting Minutes
08/08/2016
www.carlislecsd.org



CARLISLE COMMUNITY SCHOOL

www.carlislecsd.org

Infinite Campus every Monday morning by 8:00 a.m. The grading committee will continue to meet to address retakes and how to write effective unit tests.

C. Advanced Placement Performance

Mr. Amos spoke about AP courses in the high school. There were ten AP courses offered in 2015-16, two more than the previous school year. Carlisle offers the most AP courses of any high school in Warren County. There were 102 students who took a total of 167 exams as compared to 68 students who took a total of 111 exams in 2014-15. Ninety students scored a 3, 4 or 5 on the exams compared to sixty-eight students in 2014-15. Compared to all students in Iowa who took the exams, Carlisle's percentages were higher in most of the ten AP courses. Work will continue to increase AP course offerings especially in the area of English and language arts. It was discussed about the possibility of the District helping with the cost of the exam so that it doesn't prevent anyone from taking an exam. Data will be analyzed and reviewed with staff. Communication will go out to parents and stakeholders about AP options within the District.

D. Bullying & Harassment (K-12)

Mr. Amos has to report bullying and harassment incidents to the state annually. There were ten bullying/harassment incidents reported for 2015-16; one at the elementary, two at Hartford, six at the middle school and one at the high school. These ten incidents involved student to student bullying or harassment. There was a decrease in the number of incidents reported from the previous years with the largest decrease in the middle school.

Business/Action Items

A. Action to Establish Public Hearing for Phase I of High School Renovation

The public hearing on the plans, specifications, form of contract and estimated cost for phase I of the high school renovation is set for September 12 at 6:00 p.m. in the board room.

Motion by Judisch to establish the public hearing for Phase I of the high school renovation for September 12. Seconded by Hill. Motion carried unanimously.

B. Action to Establish Bid Date for Phase I of High School Renovation

Bids for the high school renovation project will be accepted no later than 2:00 p.m. on September 29.

Motion by Hill to establish the bid date for phase I of the high school renovation for September 29.

Seconded by Judisch. Motion carried unanimously.

C. Engagement Letter with PiperJaffray

The engagement letter allows PiperJaffray to represent the District for the transactions relating to the PPEL general obligation capital loan notes this fall and potentially sales tax revenue bonds in the future to provide funding for the high school renovation project.

Motion by Judisch to approve the engagement letter with PiperJaffray. Seconded by Hill. Motion carried unanimously.

D. Approval of Offering Terms for Solicitation of Proposals for PPEL General Obligation Capital Loan Notes

Motion by Judisch to approve the offering terms for solicitation of proposals for PPEL general obligation capital loan notes for the funding of phase I of the high school project. Seconded by Foster. Motion carried unanimously.

E. Legislative Action Priorities

CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO

Carlisle Community School
Regular Board Meeting Minutes
08/08/2016
www.carlislecsd.org



CARLISLE COMMUNITY SCHOOL

www.carlislecsd.org

The board members were given the priorities they chose last year, what was chosen at the IASB Delegate Assembly last year, and information about the proposed priorities for the coming year. The District is to submit four priorities to IASB. Mr. Amos presented his recommendations for priorities that are important to the District. They are:

- 1) Standards and Accountability: Supports the continued progress in the development of rigorous content standards and benchmarks that reflect the real-world knowledge and skills students need to graduate from high school prepared for college or to enter the workforce; including the following state actions:
 - a) Provide and fund technical assistance to help school districts fully implement the Iowa Core Content Standards which define what students should know and be able to do in math, science, English language arts, social studies and 21st Century skills in areas such as financial and technological literacy.
 - b) Adopt high-quality summative and formative assessments, aligned to the skills students should know and be able to do to succeed globally and locally.
 - c) Support research based professional development that provides educators with training, support and time to work together so that they can successfully teach a rigorous curriculum to all students. Ensure that curriculum decisions about how to teach remain in the hands of local schools and teachers.
 - d) Include and fund all the components of successful standards systems; assessments aligned to high expectations, improved and aligned instruction and quality professional development. IASB supports development of model content standards, recommended assessment and professional development supports in additional content areas but opposes expanding accountability, reporting and accreditation requirements in these areas.
- 2) Supplemental State Aid: Supports setting supplemental state aid for FY 2017 by January 29, 2016, for FY 2018 and future budget years within 400 days (or 14 months) prior to the certification of the school's district budget and at a rate that adequately supports local districts' efforts to plan, create and sustain world-class schools.
- 3) Property taxes: Supports holding school districts harmless in property tax restructuring; Supports efforts to minimize property tax disparities created by the additional levy rate; and supports improved transparency and limits on the use of tax increment financing (TIF) including requirements to include all affected taxing bodies before creation of a TIF district, to limit the duration of all TIF districts and to require residential TIF districts to be directly tied to job creation.
- 4) State Penny Supports preserving the integrity of the statewide penny sales tax for school infrastructure, including the tax equity provisions. Supports repeal of the Dec. 31, 2029 sunset.

Motion by Foster to approve the legislative priorities as presented. Seconded by Judisch. Motion carried unanimously.

F. Board Policy Code 805.3, 805.4

Board policy code 805.3 is no longer needed with the more inclusive policy code 805.4. The auditors suggested adding information regarding the District's method of depreciation and useful lives to policy code 805.4.

Motion by Hill to approve the first reading of the proposed changes to code 805.4. Seconded by Foster. Motion carried unanimously. Motion by Hill to approve the deletion of board policy code 805.3. Seconded by Foster. Motion carried unanimously.

G. Resignations for 2016-2017

- | | | | |
|----|----------------|--------------------------|----------------|
| a. | Ethan Lohmann | JV Boys Basketball Coach | Step 2 Group 3 |
| b. | Traci Lee | High School Counselor | Step 11 Lane 5 |
| c. | Beth McClellan | Elementary Counselor | Step 0 Lane 4 |

M. New Hires for 2016-2017

- | | | | |
|----|---------------|----------------------|---------------|
| a. | Kristy Stills | Mentor | |
| b. | Alex Wright | Elementary Counselor | Step 0 Lane 4 |

CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO



CARLISLE COMMUNITY SCHOOL

www.carlislecsd.org

Motion by Judisch to approve the resignations and new hires for 2016-2017 as presented. Seconded by Hill. Motion carried unanimously.

Motion by Judisch to approve the presentation of bills in the amount of \$981,950.36. Seconded by Foster. Motion carried unanimously.

Motion by Judisch to approve the July 2016 financial reports. Seconded by Foster. Motion carried unanimously.

Mr. Amos's Report

*Construction has begun on the tunnel under Scotch Ridge Road. This tunnel will now provide a safe route to school for families in the Danamere Farms area. Students can walk via the tunnel to the middle school to ride a shuttle to the main campus. Families can still participate in the pay to ride transportation service but will have to pay for this service now. A letter went out to parents in the Danamere Farms location informing them of this change. Also, at this time, it is not in the plans for the tunnel to install a light. Mr. Amos has expressed his concerns of not having a light to Mr. Lent and was informed that it was a budget issue. Mr. Amos has also talked to Eric Goodhue (school liaison) about the District's concerns and will ask the City Council to discuss further. The District was committed to put a sidewalk along Scotch Ridge Road in front of the middle school. The City asked the District to put the money for the sidewalk towards the tunnel instead; that the sidewalk around the middle school would satisfy the requirements. Mr. Amos said that a letter would be needed from the City waiving the District of the requirement of adding a new sidewalk along Scotch Ridge Road before this would be considered. Frustration was expressed from board members because of the past history with the City and the sidewalk. They would like this brought before the board for discussion and approval before committing to anything. Mr. Amos will continue to update the board members.

*Mr. Amos presented a copy of the Vision 2020 brochure. He has been working with Vicky Born, activities assistant. The brochure will be available Open House night and at the fall sport and fine arts activities. Posters will also be made and posted in the buildings.

*There will be a Welcome Back Breakfast, provided by the Carlisle Chamber of Commerce August 18, 7:45 – 8:30 a.m. Mr. Amos extended an invitation to the board members.

*Mr. Amos noted that Carlisle was the only school in the state to have both baseball and softball teams playing in the state championship games. Congratulations to both teams.

*The bus garage lot is being resurfaced so the buses and vehicles were moved. The resurfacing should be completed and buses/vehicles returned next week.

The next regular board meeting is September 12, 2016, 6:00 p.m., in the Carlisle Community School Board Room.

Motion by Judisch to adjourn the August 8 regular board meeting. Seconded by Foster. Motion carried unanimously.

Meeting adjourned at 7:43 p.m.

Susan James, Board President

Attest: Jean Flaws, Board Secretary/Business Manager

www.carlislecsd.org

These minutes will be presented at the September 12 board meeting for approval.

CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO

Carlisle Community School
Regular Board Meeting Minutes
08/08/2016
www.carlislecsd.org